



**Removal of Union Officers
& Representative Procedures**

1. Purpose and preamble

- 1.1 The aim of this document is to clarify and ratify procedures for the removal of Union Representatives and Executive Members from office, who are deemed to be not acting in the best interests of the membership. This policy may at times be used in conjunction with the Unions Disciplinary Procedure.
- 1.2 From time to time there will be a requirement to update these procedures, this will be done at least every two years.
- 1.3 The Removal of Union Officers Procedures form an appendix to the constitution and in the event of any conflict the constitution is the overriding document of authority.

2. Removal Of Members Of The Executive Committee

- 2.1 A motion of " No confidence " will be the mechanism by which Student Council may indicate that a student officer has lost the confidence of the membership, in their ability to undertake the responsibilities of their post. Student Council will be competent to pass a motion of no confidence in any student officer.
- 2.2 A motion must be brought to Student Council and debated in accordance with the procedures for Student Council.
- 2.3 The motion must be passed by a two-thirds majority of the meeting before it can come into effect.
- 2.4 When a no confidence motion has been passed the officer in question will be deemed to have resigned from their post with immediate effect, and there shall be a casual vacancy.
- 2.5 In the event that the motion of no confidence in a sabbatical officer been as a result of disciplinary action, the sabbatical officer shall be suspended with full pay until the decision of the disciplinary action is taken that will be taken as part of the motion of no confidence.

3. Removal Of Student Council Committee Members.

- 3.1 Any elected or appointed full member of a Union Committee, Student Council or other body who fails to attend three consecutive meetings without offering a written explanation to the Chair, which is accepted by the meeting shall normally be deemed to have resigned and there shall be a casual vacancy.
- 3.2 Any member of Student Council or other body, who holds any other position as a member of that body, on resigning, or ceasing to hold office, shall be deemed to have resigned from all the other positions.
- 3.3 Should a motion of no confidence be raised then the motion will be treated in the same way as that of a motion of No Confidence in an Executive Officer.

Approved by: _____ **on:** _____
Implementation Date: 1st July 2005
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Person responsible for review: Union President
Committee responsible for implementation: Executive Committee
Person responsible for interpretation: Union President